

Print Four Pages Per Sheet
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The included 4PERPAGE.WPM macro takes a WordPerfect document and prints four pages of text in a condensed scalable font on one, 8.5" x 11" sheet of paper. This reduces the amount of paper it takes to print long documents, and can save considerable space in the filing cabinet. Before running the macro, make sure you've saved your document and have it opened.

To play the macro, press Play Macro (Alt+F10), type *4perpage* and press (Enter). The macro's counter keeps track of the page the macro is on. The macro saves the file as an ASCII file, naming it "---FILE.DOS." Each time the macro is played, it replaces this file with the current document. As soon as the macro is finished, view the document by pressing Print (Shift+F7) and (7) Print Preview. You will notice the macro also places the path and filename of the document in a header on the first page. To exit Print Preview and return to your document, press Exit (F7).